

CRITERIA-4 Institutional Management (Score 220)

Sr. No.	Activity	Proof	Distribution score	Total score
1	<p>Institutional vision</p> <p>i. Vision Document Response: Yes</p> <p>ii. Institutional development plan Response: Yes</p> <p>iii. Plan of action Response: Yes</p>	<ul style="list-style-type: none"> https://gcpanarsa.edu.in/about/vision https://gcpanarsa.edu.in/pdf/Strategicplan.pdf https://gcpanarsa.edu.in/pdf/Actionplan.pdf 	6 points each	<p>i. 6</p> <p>ii. 6</p> <p>iii. 6</p> <p>Total: 18</p>
2	<p>IQAC</p> <p>i. No. of meetings per year Response: Yes (03 meetings)</p> <p>ii. No. of programs organised (Trainings, Workshops, IPR, etc.) Response: Yes</p> <ul style="list-style-type: none"> Seminar on "Harmony with Nature" 27th June, 2025 	<p>See annexure 4.2</p> <ul style="list-style-type: none"> https://gcpanarsa.edu.in/iqac/minutes/ https://drive.google.com/file/d/1JHEtvCqwfHfYj3HlNyeL02KS_t1OZNgb/view?usp=drive_link https://gcpanarsa.edu.in/iqac/innitiative/ 	<p>i. 4 meetings=6; 3meetings=4</p> <p>ii. 2 per activity (Max. 6)</p>	<p>04</p> <p>02</p> <p>Total: 06</p>
3	<p>Management of institutional funds</p> <p>i. Funds (BF, AF, PTA etc.) used/spent for institutional development/ student welfare Response: Yes (Funds used were >43%)</p> <p>ii) Periodic audit Response: Yes</p>	<p>See annexure 4.3.1 https://drive.google.com/file/d/1KxIX-f36f17BqcLnWyJeNcx9Igboc5re/view?usp=drive_link</p> <p>See Annexure 4.3.2 https://drive.google.com/file/d/1ZCiSiKt7AZn8gV0Xbo-HNfHUNOFBipkv/view?usp=drive_link</p>	<p>i. Utilized >90% of the funds collected annually=10; 71-90%=8; 51-70%=6; 31-50%=4; <30%=0</p> <p>ii. Yes=2</p>	<p>04</p> <p>02</p>

	iii) Settlement of bills/ advances within time frame Response: Yes	See Annexure 4.3.3	iii. Yes=4	04
				Total: 10
4	Grievance redressal of students and employees i. Redressal within week ii. Redressal within month iii.No redressal Response: No Grievance reported		i. 10 ii. 4 iii. Nil	0
				Total: 0
5	Green and Clean campus: i. Green initiatives of institution (at least 3) <ul style="list-style-type: none"> • Seminar on "Harmony with Nature" 27th June, 2025 • Tree Plantation drive by NSS and Rover and Ranger 24th August 2024 • Tree Plantation by NSS unit during Seven Day Special Camp ii. Cleanliness in washrooms, building, campus Response: Satisfactory	See annexure 4.5.1 https://drive.google.com/file/d/1TeXjPGkzU7qxQdYsHB1Ut-En_AoRbgTQ/view?usp=drive_link See Annexure4.5.2 https://drive.google.com/file/d/16cQvZD0EIJZqfidAEFLIO8molv-zUIj5N/view?usp=drive_link	i. 6 ii. Excellent=10; Satisfactory=6; poor=0	06 06
				Total: 12
6	Facilities for students i. Common Girls room Response: No ii. Adequate toilets as per student strength Response: Yes (2 for girls and 2 for boys) iii. Sanitary napkin vending machine/incinerator regularly put in use Response: Yes (1 in Girls' toilets)	See Annexure 4.6.2 https://drive.google.com/file/d/16cQvZD0EIJZqfidAEFLIO8molv-zUIj5N/view?usp=drive_link See Annexure 4.6.3 https://drive.google.com/file/d/1hSgcVOU6xqNSEaEk0YpZuhE_fjzHo1-JE/view?usp=drive_link	3 for each facility	0 3 3

	<p>iv. CSCA room with furniture Response: No</p> <p>v. Student centre for co-curricular activities and its regular usage Response: No</p> <p>vi. Regular use of playground Response: No college playground</p>			<p>0</p> <p>0</p> <p>0</p> <p>Total: 06</p>
7	<p>Regular Updation of Service Books/ Service Records</p> <p>Response: Yes</p>	<p>See Annexure 4.7</p> <p>https://drive.google.com/file/d/17NwJ50uYBfAE3oRYOumsIY3NLINW8DSQ/view?usp=drive_link</p>	Yes=3	<p>03</p> <p>Total: 03</p>
8	<p>Timely submission of ACR's</p> <p>Response: Yes</p>	<p>See Annexure 4.8</p> <p>https://drive.google.com/file/d/1-aBD_FednYGC0MkSuTN5NwXfXSDInRi1/view?usp=drive_link</p>	Yes=3	<p>3</p> <p>Total: 03</p>
9	<p>Prompt response to official correspondence</p> <p>Response: Yes</p>	<p>See Annexure 4.9</p> <p>https://drive.google.com/file/d/1ZRqf4GUElHgSBEIXHnDDKR2C9nXIOsH7/view?usp=drive_link</p>	Yes=5	<p>05</p> <p>Total: 05</p>
10	<p>Proper maintenance of official records (cash books, stock register, fund register, leave records, fine funds)</p> <p>Response: Yes</p>	<p>See Annexure 4.10</p> <p>https://drive.google.com/file/d/1RVp1APIYS7S82iDXq7SFgOLhQtK69IKs/view?usp=drive_link</p>	Yes=10	<p>10</p> <p>Total: 10</p>
11	<p>Proper record of student attendance and CCA</p> <p>Response: Yes</p>	<p>See Annexure 4.11</p> <p>https://drive.google.com/file/d/1QmS2o5gJ1Enb6ltvnzT_YC1CiKaU3Ho_/view?usp=drive_link</p>	Yes=10	<p>10</p> <p>Total: 10</p>
12	<p>Whether ranked by NIRF, other agencies</p> <p>Response: No</p>		Ye10 No=0	<p>0</p>

13	Whether accredited by NAAC Response: No		A and above level (4 or 5)=20; B+ & B++ (level3)=16; B (level 2)=12; Accredited (level 1)=10	0
14	Whether AQAR are being submitted as per timeline annually or not Response: NA		Yes=12 No=0	0
15	Recognition of Exemplary Contribution by staff and students Response: Yes	See Annexure 4.15 https://drive.google.com/file/d/14E1iFnZg4Qnsbd83SlcKi528n3uHEW7s/view?usp=drive_link	4 point each	04
				Total: 04
16	Involvement of Stakeholders i. PTA Response: Yes <ul style="list-style-type: none"> College Constituted PTA as per norms PTA is very supportive Contribution of PTA (A financial contribution of Rs. 205445/-for session 2024-25. ii. OSA <ul style="list-style-type: none"> OSA framed as per norms Response: Yes <ul style="list-style-type: none"> Financial contribution or equivalent per 100 alumni of Rs. 25000 per annum Response: Yes (OSA contributed but less than 25000 per annum) <ul style="list-style-type: none"> Non-financial contribution (career counselling, talk, interaction, / facilitation in placement of students Response: No	See Annexure 4.16.1 https://drive.google.com/file/d/1AeG2aeN7qVLUs0gi-WdWtyX1o64BTscj/view?usp=drive_link See Annexure 4.16.2 https://drive.google.com/file/d/1M7BFOgg_o_OAfRYYgOvDP7ijWB9PSAv6F/view?usp=drive_link	i. <ul style="list-style-type: none"> PTA Constituted as per norms=1 PTA supportive=1 Significant Contribution of PTA (enclose documentary proof)=10. ii. <ul style="list-style-type: none"> OSA framed as per norms=1 Financial contribution or equivalent per 100 alumni of Rs. 25000 per annum=3 Non-financial contribution (career counselling, talk, interaction, / facilitation in placement of students 	01 01 10 01 03 0
				Total: 16

17	Feedback of stakeholder's other than students and action taken thereon Response: No		Yes=4	0
18	Annual review meeting on student outcomes in academics, co-curricular and extension activities and action taken during next academic session for achieving excellence Response: Yes Action taken were as follows <ul style="list-style-type: none"> • Website updated • UGC2(f) document uploaded • IQAC extended committee formed 	IQAC_Minutes.pdf (gcpanarsa.edu.in) Govt. Degree College : Panarsa (Mandi) (gcpanarsa.edu.in) https://gcpanarsa.edu.in/iqac/recognition YES, See Annexure 4.18 https://drive.google.com/file/d/1-z4ak2imOAYBQWyRXEt-yE0G6ahPYLZS/view?usp=drive_link	Yes=25	25
				Total: 25
				TOTAL 128/220